



**UNIVERSITY COLLEGE OF ENGINEERING**  
**BIT CAMPUS, ANNA UNIVERSITY**  
**TIRUCHIRAPPALLI – 620 024.**

**Dr.T.Senthilkumar**  
**Dean**

Circular No: UCE/BIT/C-115/SDL/ 06-01 Dated: 29.06.2026

Circular

Subject: Utilization of Skill Development Laboratory (C-115)

The Skill Development Laboratory (C-115) is equipped with 100 computer systems. Departments requiring computer systems for academic or other official purposes may utilize this facility by submitting the prescribed request form.

Preference will be given to departments that have fewer or no computer systems available. The computer systems are allotted on a provisional basis and may be reassigned if necessary. The laboratory may also be allocated to other events based on their priority and importance, as determined by the Dean of this campus.

The request form for availing the computer systems and the laboratory is attached herewith. Departments are requested to complete and submit the form in advance to facilitate the allotment process.

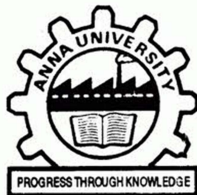
*R. Mys*  
*29/06/2026*

Signature of the Lab- In – Charge (C-115)

Dr. R. Prabakaran

*T. Senthilkumar*

Signature of the Dean



**ANNA UNIVERSITY**  
**UCE- BIT CAMPUS, TIRUCHIRAPPALLI – 620 024.**  
**Skill Development Laboratory- C115**

**REQUIREMENT FORM**

Name of the Department	:	
Total Number of Computer Systems Required	:	
Total Number of Student	:	
Laboratory/ Subject Code	:	
Name of the Laboratory/ Subject	:	
Name of the Staff Incharge	:	
Number of Hours Required	:	
Duration	FROM	:
	TO	:

**Imporatnt Note:** Preference will be given to departments that have fewer or no computer systems. The computer systems are allotted on a provisional basis and may be reassigned if necessary. The laboratory may be allocated to other events based on their priority and importance, as determined by the Dean of this campus.

Signature of the staff member

Signature of the Head of the Department

**Office Use**

**Provisonal Allotement Details**

Number of Computer Systems Alloted		
Duration	From	
	To	
Session	Day/ Date	
	Period	
	Time	

Signature of the Lab- In – Charge (C-115)  
Dr. R. Prabakaran

Signature of the Dean